

ESSENTIAL REFERENCE PAPER 'C'

Topics for Scrutiny may be proposed by Members and Officers of East Herts Council, staff of its partner organisations, and by residents of East Hertfordshire.

The aim of this form is to secure as much initial information about the issue at an early stage so that a decision as to whether to proceed is based upon sound evidence.

SCRUTINY PROPOSAL FORM

Name of proposer:

Please answer the following questions as fully as possible continuing on separate sheet/s if necessary

What would you like to suggest for investigation / review by scrutiny?

Why would you like this to be reviewed? (Include the main issues/concerns to be considered)

What would be the likely benefits and outcomes of carrying out this investigation / review?

Relevant witnesses, existing documentation and research/consultation required

Estimated resource implications (e.g. research group, one-off report, dedicated meeting etc) to achieve the likely outcome. The outcome must be proportionate to the cost of carrying out the review.

Will this investigation / review contribute to one or more of the Council's Strategic Priorities? If so, which (please tick)?	
Improve the health and wellbeing of our communities	
Enhance the quality of people's lives	
Enable a flourishing local economy	
Will this investigation / review meet one or more of the criteria below? If so, which (please tick)?	
Public Interest: The issue has been identified as a concern by local people and affects a significant proportion of the local population or disproportionately affects a particular community of place, interest or association.	
Impact (Value): Resolution of the issue will make a significant improvement to the social, economic and environmental wellbeing of residents, or particular community of place, interest or association.	
Relevance: The issue is relevant and does not duplicate existing work being undertaken elsewhere	
Partnership working or external scrutiny: The issue involves moving towards collective action and community leadership	

Would you like to be involved in the investigation / review?	
Yes	No
Date of request:	Signed:

Please return this form to:

Scrutiny Officer, East Herts Council, Wallfields, Pegs Lane, Hertford, SG13 8EQ

Email: scrutiny@eastherts.gov.uk and copy to mike.edley@eastherts.gov.uk